

FAREHAM

BOROUGH COUNCIL

2016/17
Decision No.
1894

Record of Decision by Executive

Monday, 6 March 2017

Portfolio	Leisure and Community
Subject:	Holly Hill Play & Recreational Facilities – Award of Contract
Report of:	Director of Operations
Strategy/Policy:	Leisure Strategy
Corporate Objectives:	Leisure For Health and For Fun

Purpose:

This report seeks to award the contract for the design, supply and installation of new play and recreational equipment on the open space next to Holly Hill Leisure Centre.

In March 2015 the Executive approved a three year play area improvement programme utilising Section 106 developer contributions for play and recreation. Identified in year three of the programme was the provision of a new children's play area on the open space next to Holly Hill Leisure Centre.

The Executive approved a further sum in October 2016 for the provision of a multi-use games area (MUGA), outdoor gym equipment and landscaping to accompany the children's play area.

Tenders have been received and evaluated and it is recommended that a contract be awarded to the supplier that achieved the highest overall combined score as detailed in the appended evaluation matrix.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive awards a contract to the contractor who submitted the most economically advantageous tender for the provision of play and recreational equipment.

Reason:

To provide new play and recreational facilities for local children and young people.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 6 March 2017

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2016/17
Decision No.
1895

Record of Decision by Executive

Monday, 6 March 2017

Portfolio	Planning and Development
Subject:	Titchfield Neighbourhood Plan: Applications for Titchfield Neighbourhood Forum and Titchfield Neighbourhood Area
Report of:	Director of Planning and Regulation
Strategy/Policy:	Local Plan
Corporate Objectives:	Protecting and Enhancing our Environment Strong and Inclusive Communities

Purpose:

To provide the Executive with the opportunity to consider both applications to designate a neighbourhood forum and neighbourhood area for Titchfield in light of the requirements of the relevant legislation.

The Report explains the relevant neighbourhood planning process, the nature of the applications (Appendix A) submitted by a group of individuals in the Titchfield area for the designation of both a neighbourhood forum and neighbourhood area, and how these were subsequently publicised by the Council. The Report outlines the considerations the Council needs to take account of when determining both these applications. Appendices B & C contain comments received over the publicity period and the Local Planning Authority's response.

Options Considered:

The Executive received a deputation from Mrs Ann Wheal from the Titchfield Neighbourhood Forum in relation to this item.

As recommendation.

Decision:

RESOLVED that the Executive approves:

- (a) the application to designate a neighbourhood forum; and

(b) the neighbourhood area for Titchfield, given both meet the requirements of the relevant legislation, subject to an amendment to the neighbourhood area as set out in Appendix D to exclude a small area of land falling within the boundary of Winchester City Council.

Reason:

On 5th December 2016, the Council (Local Planning Authority) received an application to establish a neighbourhood forum and neighbourhood area for Titchfield, which in turn can form the basis of the production of a neighbourhood plan. Given that both these applications meet the relevant requirements as set out in the Government's neighbourhood planning regulations, it is recommended that both applications should be approved.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 6 March 2017

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1896

Record of Decision by Executive

Monday, 6 March 2017

Portfolio	Planning and Development
Subject:	Welborne Delivery Strategy: Progress update and Projected 2017/18 Costs
Report of:	Director of Planning and Regulation
Strategy/Policy:	Local Plan Part 3
Corporate Objectives:	Plan for the development of Welborne, a sustainable community to the north of Fareham which achieves high environmental and design standards and provides a wide range of transport choices

Purpose:

The purpose of this report is to consider the progression of the Welborne Delivery Strategy to date and approve the future resourcing commitments for 2017/18. Additionally, the report is seeking Member endorsement of key corporate priorities that will be reflected in its future approach to procurement of a delivery partner.

The report outlines the progression to date made against the Welborne Delivery Strategy and sets out the necessary future work to progress the strategy with an updated indicative high level timeline as set out in Appendix A.

Following a preliminary review, the report outlines the possible initial corporate priorities the Authority is looking to realise for the benefit of the community of Welborne that could be suitably reflected in the approach to procuring a delivery partner.

The report provides information on the projected outturn of spend on the progression of the Welborne Delivery Strategy for 2016/17 and seeks Executive approval to the expenditure for 2017/18 set out in Appendix B to the report.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive:

- (a) notes the progression of the Welborne Delivery Strategy;
- (b) notes the further work to be undertaken and revised indicative High Level Timeline set out in Appendix A;
- (c) endorses the Fareham Borough Council corporate priorities relating to the delivery of Welborne, as set out in paragraph six of the report; and
- (d) approves the expenditure for 2017/18 as set out in Appendix B.

Reason:

The comprehensive delivery of the development of the Welborne area is reliant on the investment of both internal and external resources without which there is a risk that it will not be delivered in accordance with the adopted Welborne Plan.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 6 March 2017

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1897

Record of Decision by Executive

Monday, 6 March 2017

Portfolio	Planning and Development
Subject:	Statement of Community Involvement
Report of:	Director of Planning and Regulation
Strategy/Policy:	Local Plan
Corporate Objectives:	Protecting and Enhancing our Environment Strong and Inclusive Communities

Purpose:

To consider and adopt the new Statement of Community Involvement (as set out in Appendix A).

This report briefly outlines the role and content of the Council's new Statement of Community Involvement (SCI) 2017. The SCI outlines the consultation and engagement methods that the Council will use on Local Plan preparation and when dealing with planning applications. A SCI is effectively a statutory requirement. It plays a number of roles, for example, it will form one of the key tests of soundness at the Local Plan examination, where the Inspector will consider whether the Local Plan has been prepared in accordance with the Council's Adopted SCI.

The new SCI reflects changes in legislation since the existing SCI (2011) was adopted. It also reflects a customer focused ('Vanguard') approach endorsed by the Council which is evident for example in how the Development Management Service is operating (i.e. determining customers' planning applications). The Vanguard approach is also reflected in this document through its customer friendly presentation and language.

A draft version of the SCI was subject to public consultation at the end of 2016. This draft version of the SCI has been amended following the consultation, and has now been finalised in order to recommend to the Executive for adoption. It is intended that this new SCI will supersede the Council's existing SCI, which was adopted back in 2011.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive adopt the new Statement of Community Involvement (2017) as set out in Appendix A.

Reason:

To ensure the Council has an up-to-date Statement of Community Involvement in place that will be used as part of the 'tests of soundness' on the future examination of the Fareham Local Plan 2036.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 6 March 2017

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2016/17
Decision No.
1898

Record of Decision by Executive

Monday, 6 March 2017

Portfolio	Policy and Resources
Subject:	Extension of Contract for Gas Servicing and Boiler Replacement
Report of:	Director of Finance and Resources
Strategy/Policy:	Corporate Strategy
Corporate Objectives:	Safe and healthy place to live and work

Purpose:

This report recommends that the Executive approves the extension of the existing contract for Gas Servicing and Boiler Replacement for the Council's property portfolio for fourteen months, following which it is to be subject to a competitive tender.

The Council has a statutory duty to manage gas appliances within its property portfolio and this service is currently contracted to TSG Building Services.

The contract expired on the 28 February 2017 and the Executive is requested to consider extending this by fourteen months whilst a new model for service delivery is developed and subjected to a competitive tender.

Options Considered:

As recommended.

Decision:

RESOLVED that the Executive approves the existing contract with TSG Building Services Ltd be extended until 30 April 2018.

Reason:

To allow continuity of services whilst a new model of service delivery is developed prior to the service being subjected to a competitive tender.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 6 March 2017

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2016/17
Decision No.
1899

Record of Decision by Executive

Monday, 6 March 2017

Portfolio	Policy and Resources
Subject:	Daedalus 100 Event
Report of:	Director of Finance and Resources
Strategy/Policy:	
Corporate Objectives:	Strong and Inclusive Communities

Purpose:

To provide proposals for the event to commemorate the 100th anniversary of flying from Daedalus.

This report provides an outline Event Management Plan for the event to commemorate the 100th anniversary of flying from Daedalus. The event offers an opportunity to promote the new airport at Daedalus to the flying community and provides an important marker to connect “old” and “new” and to encourage increased use of the airport.

In view of the constraints highlighted in the report, Daedalus 100 will be promoted as a community event with an aviation theme. The target audience will be families in the local community and surrounding areas and flying enthusiasts with an interest in historic aircraft.

The event will be held on Saturday 16th September 2017 between 10am and 4pm and will include a static display of historic aircraft and community activities including fairground, children’s activities and trade stalls with an aviation theme.

In order to proceed with the event, the approval of the Fareham & Gosport Safety Advisory Group will be required.

Options Considered:

Councillor T M Cartwright declared a Non-Pecuniary Interest for this item as he is the Chairman of the Daedalus Working Group. He remained present at the meeting and took part in the discussion of this item.

As recommendation.

Decision:

RESOLVED that the Executive approves the outline Event Management Plan for Daedalus 100.

Reason:

To obtain approval to proceed with the organisation of a community event to commemorate the 100th anniversary of flying from Daedalus.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 6 March 2017

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2016/17
Decision No.
1900

Record of Decision by Executive

Monday, 6 March 2017

Portfolio	Policy and Resources
Subject:	Citizen of Honour
Report of:	Director of Finance and Resources
Strategy/Policy:	Community
Corporate Objectives:	To support the people and communities of the Borough to take a full part in Society

Purpose:

This report presents nominations for consideration under the Council's annual Citizen of Honour and Young Citizen of Honour Awards 2017.

The Citizen of Honour Award was introduced in November 1996. Five years later, the scheme was extended to recognise the efforts of younger residents under the age of 18 through the Young Person of the Year Award.

Over the last 20 years, the award has honoured 83 residents of the Borough, with nominations being received from all areas of Fareham.

This year, the Council has received 31 nominations overall. There are 19 nominations for the Citizen of Honour Award, 8 nominations for the Young Citizen of the Year Award (12 -17 year olds) and 4 nominations for the Young Citizen of the Year Award (4-11 year olds).

In order to encourage resident participation in future years, those who put someone forward for nomination this year, will be invited to do so again next year if their candidate does not win the 2017 award, The Executive reserves the right to increase the number of candidates who are honoured in future awards, provided a higher number of nominations are received.

Options Considered:

A recommendation.

Decision:

RESOLVED that the Executive approves:

- (a) that no more than four candidates are selected from the attached nominations to be formally recognised as Citizens of Honour 2017;
- (b) that no more than two candidates are selected from the attached nominations as Young Citizens of the Year (12-17 year olds);
- (c) that no more than two candidates are selected from the attached nominations as Young Citizens of the Year (4-11 year olds); and
- (d) that the persons listed at numbers 3, 8, 15, 16, 26, 29, and 31 in the confidential Appendices A, B and C of the report be selected for the annual Citizen of Honour and Young Citizen of Honour Awards 2017.

Reason:

The Citizen of Honour and Young Citizen of the Year Awards are valuable initiatives for rewarding local residents for their community service and for recognising the important contribution and difference that they have made to the lives of others. The Young Citizen of Honour category also recognises young people who have overcome severe personal difficulties or who give up their time to care for family or friends.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
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Decision No.
1901

Record of Decision by Executive

Monday, 6 March 2017

Portfolio	Policy and Resources
Subject:	Irrecoverable Debts
Report of:	Director of Finance and Resources
Strategy/Policy:	Collection and Recovery Policy
Corporate Objectives:	A dynamic, prudent and progressive Council

Purpose:

The report proposes the approval of the write off of certain debts.

Appendix A to the report lists the debts that are considered irrecoverable. Every effort has been made to recover the debts and there is no further legal action that can be taken, where it is applicable.

Glossary of Terms Used

Bankruptcy / Winding Up

Once a person has been declared Bankrupt or a Company is in liquidation/administration or a Debt Relief Order (DRO) has been made, legislation prevents the Council from taking any further action to recover the debt. Any debt due to the Council is non-preferential and therefore the likelihood of receiving a dividend is very low. No dividends are payable on DRO.

Ceased Trading or Ltd Company Dissolved

This is where a company is no longer trading but the assets of the company (or the individual) are insufficient to justify the cost of placing the company in liquidation. A company which has ceased trading may be dissolved.

No Trace

Every effort has been made to trace the debtor, including the use of tracing agents where it is effective to do so.

Statute Barred

Limitation periods are imposed by statute, primarily the Limitation Act 1980. There are different limitation periods for different types of cause of action. For example, the limitation period may be six years from the last date of contract for certain debts.

Uneconomic to pursue

Due to the age of the debt, prospects of recovery are unlikely and would potentially incur the Council with additional costs.

Deceased

The debtor has died and there are insufficient funds in the Estate to clear the debt.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive agrees that the debts listed in Appendix A to the report be written off as irrecoverable.

Reason:

There is no further legal action that can be taken to collect the debt or that exceptional circumstances apply that justify the non-collection of the debt.

Confirmed as a true record:

Councillor SDT Woodward (Executive Leader)
Monday, 6 March 2017

